

**DRAFT**  
Monroe Free Library  
Board of Trustees  
Minutes of Monthly Meeting  
January 8, 2018

Trustees:

Patricia Shanley - President  
Charles LeViseur - Vice President  
Diane LeViseur - Corresponding Secretary  
Jack Adkins - Recording Secretary  
Casey Auerbach - Treasurer

Donna Deming  
Denise Harris  
Terry Schommer  
Barbara Cullum  
Ann Marie Buckley  
Elizabeth Walsh

Also present:

Marilyn McIntosh – Executive Director

1. Called to order at 8:15 PM by President, a quorum was present
2. Adoption of Agenda – DHarris made MOTION to accept, CLeViseur 2<sup>nd</sup>, vote = unanimous to adopt agenda. Discussion of date of next Board meeting = Monday Feb 5, 2018
3. Disposition of minutes of previous meeting – DLeViseur made MOTION to accept, TShommer 2<sup>nd</sup>, BCullum abstain, vote to accept minutes PASSED.
4. Public Comment - none
5. Director's report – Kenneth Hoyt recognition card, quarterly active shooter training for staff, new children's assistant Kaylee Valentin.
6. Treasurer's Report – Financials good with minor accounting errors found and corrected, warrant audit to be performed - CAuerbach made MOTION to accept Treasurers report, CLeViseur 2<sup>nd</sup>, BCullum & AMBuckley abstain – vote to accept Treasurers report PASSED.
7. Committee Reports
  - Nominating – new Chair Donna Deming
  - Building & Grounds – WK Mechanical performed service 12/18, will service 4 x year
  - By-Laws – Terry Shommer new Chair
  - Finance – DHarris made MOTION to engage Pitt & Co. as auditor, CAuerbach 2<sup>nd</sup>, BCullum & AMBuckley abstain, vote to engage Pitt&Co. PASSED.
  - Fund Raising – Andres Vahos to have a spring show at the Library
  - Grants – no report
  - Library Operating – PShanley reported 3 year union contract completed
  - Vote on management raises 3 ½% salary & 401K increase - PShanley made MOTION, CAuerbach 2<sup>nd</sup>, AMBuckley abstain - Vote for salary & 401k increases for managers PASSED.
  - Public Relations – no report
  - Long Range Planning – no report
8. Special Committees Reports - none
9. Old business - none
10. New Business – discussion of possible forming Tech sub-committee
11. Good & Welfare -
12. Call for Adjournment – CleViseur made MOTION to adjourn, DDeming 2<sup>nd</sup>, vote=PASSED ( 9:07 PM )

*Reminder: the next Library Board meeting will be Feb. 5, 2018 at 7:30PM*