

Board of Trustees
MONROE FREE LIBRARY
Minutes of Special Meeting
September 14, 2014

Present:

Officers:

Sandra Keltai-President
Denise Harris- Corresponding Secretary
Kathy Demos-Recording Secretary
Hormoz Nozari-Treasurer

Trustees:

Patricia Shanley
Charles Pakula
Al Leventhal

Excused:

Lu Liu, Associate Trustee
Terry Schommer-Trustee
Paulette Browne-Trustee
Barbara Zerner- Vice President

Members of the general public: None

CALL TO ORDER: This Special Meeting, after the Pledge of Allegiance, was called to order at 5:03 p.m.

ROLL CALL: A quorum of seven was attained.

PUBLIC COMMENTS: None

MINUTES OF AUGUST, 2014 MONTHLY BOARD MEETING: A. Leventhal moves, and C. Pakula seconds, to approve the draft August Minutes with a notation that P. Browne left the meeting during the Director's Report. With D. Harris and P. Shanley abstaining, all other Trustees present voted in favor of the motion.

2015 CONSTRUCTION GRANT APPLICATION: C. Pakula moved, and P. Shanley seconded, to ratify and approve a letter which the Recording Secretary had to sign stating to RCLS that the Board had approved the filing of the Grant Application and given its Assurances and Authorization in August. The motion passed unanimously. Seventy five percent of the "Grant Application Sub-total" applied for was \$1,234,162.50.

FACILITY ISSUES:

- (1) Mansard Roof Repair/Replacement. A. Leventhal moves, and P. Shanley seconds, to reinstate the Mansard Roof Replacement "extra" to the Verticon contract. The motion passes (\$18,000 cost) unanimously.
- (2) Roof Damage Claims: A. Leventhal moves, and K. Demos seconds, to file two damage claims with our insurance carrier for the roof damages caused in August

by Atlantic and for the Mansard roof which fell off the building in September. The motion passes unanimously.

- (3) Block Color. S. Keltai moves, and D. Harris seconds, to ratify the color of the block previously selected by the architect, some staff and some Trustees. The motion passes unanimously.
- (4) Security Systems/Telephone System/Networking/Financing: A. Leventhal presents, using, once again, in part, his spreadsheet from the September 9th meeting. A. Leventhal moves, and S. Keltai seconds, to have Pure Telecom install the TV Surveillance System at 44 Millpond Parkway for \$15,485 and to have N.A.S. Security Systems install window sensors for \$1,350. The motion passes unanimously.
- (5) Having determined that the 9 cameras which were at 44 Millpond Parkway in March are no longer present or accounted for, P. Shanley moves, and C. Pakula seconds, to file a third claim with our insurance carrier for the missing cameras. The motion passes unanimously.

A. Leventhal advises that he will get all approved Proposals, in writing, from Pure Telecom and N.A.S. Security Systems to the Executive Committee to, in turn, forward to MFL Attorney, Richard Guertin, for review before the Proposals can formally be accepted by MFL and signed by the President. It is stressed that time is of the essence in getting these contracts (accepted Proposals) back to Pure Telecom and N.A.S. Security Systems as their work must commence immediately under Verticon's Look Ahead Schedule. *[Post-meeting note: There were some minor discrepancies between the Proposals approved on September 9th and September 14th and the contracts actually found acceptable by Attorney Guertin for Board President S. Keltai to sign on September 20th, to wit: (a) one N.A.S. Proposal approved for \$13,310 was actually contracted for \$11,810; (b) one N.A.S. Proposal approved for \$13,700 was actually contracted for \$12,700; and one N.A.S. Proposal approved for \$2,545 was actually contracted for \$4,395.]* The Board's consensus was to pay cash and not to lease or to do a cash/lease combination with respect to the approved Proposals.

ADJOURNMENT: At 6:10 p.m., C. Pakula moved, and P. Shanley seconded, to adjourn. The motion passed unanimously.

Respectfully submitted,

K. Demos