Board of Trustees
Monroe Free Library
Minutes of the Monthly Meeting (held at MFL)
Date: August 10, 2026

Trustees Present:

Susan Tomaski – Vice President	Kathleen Bayer	Lauren Peifer
Casey Auerbach – Treasurer	Nucula Brown	
Diane Egan – Secretary	Nedda Tichi	

Trustees Not Present:
Particia Shanley – President
David Joye

Also Present:
Amanda Primiano, Library Director
Mary Duffy, Assistant Director
Joanne Movrich

Via Zoom: Mike Maginn, Kevin Gonzales

GENERAL MEETING

1-3 1-3 The meeting was called to order and the Pledge of Allegiance recited at 7:37. A **QUORUM** was present. The meeting was chaired by Susan Tomaski, Board Vice-President

A) A MOTION to amend the agenda was made by Nedda Tichi, seconded by Diane Egan to add an Executive Session after the Public Comment. The MOTION passed unanimously.

C). A MOTION was made by Diane Egan, seconded by Susan Tomaski to accept the minutes of the July 2026 meeting. The MOTION passed unanimously.

4. **Public Comment** –. There was no Public Comment

At 7:34 A MOTION WAS MADE BY SUSAN TOMASKI, SECONDED BY NEDDA TICHI TO ADJOURN INTO EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER. THE MOTION WAS PASSED UNANIMOUSLY.

AT 7:53 A MOTION WAS MADE BY SUSAN TOMASKI, SECONDED BY KATHLEEN BAYER TO RESUME THE PUBLIC MEETING. THE MOTION WAS PASSED UNANIMOUSLY

A MOTION WAS MADE BY KATHLEEN BAYER, SECONDED BY SUSAN TOMASKI TO APPOINT LAUREN PEIFER TO THE MONROE FREE LIBRARY BOARD OF TRUSTEES BEGINNING ON AUGUST 10, 2026.

Welcome Lauren!

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5. **Directors Report**: An in-depth Directors Report was submitted to the Board for review by the Library Director prior to the meeting. Some of the highlights of the report were highlighted and discussed at the meeting.
    - Some relevant statistics were shared with the Board. Children's and Community attendance at programs were up. Circulation and patron statistics were shared with the Board including the new "door count" statistic.
    - To celebrate the joy of reading and encourage our community to read more, the library will be hosting a reading festival that we are calling The Great Monroe Book Bash. This will be on Saturday, October 24 from 4pm-7pm in the library. This is a community event and will include passive bookish activities, maybe a local author, contests, book related crafts, book bingo, Libby demonstrations, a book tasting and so much more! More details to come.
    - The Reference Department launched a revamp of their Adult Summer Reading Program. This year it is a booklet and includes many ways to win prizes. Patrons can participate by showing their reading log, writing a book review, attending a program or borrowing a museum pass. Patrons can earn tickets to be entered into a raffle to win two prizes. The first is a 4x6 photo printer that connects to your cellphone. The next is a bag filled with summer goodies. The program will run until August 20th. To date there are 34 patrons signed up including three board members.
    - 64 petition signatures were reviewed by the Town of Monroe Village Clerk and submitted to the Orange County Board of Elections on 7/30. The next step in the process is the Board of Elections will review and then confirm with the town clerk and then our proposition will appear on the ballot.
    - Every year, RCLS provides us with a direct access report. This report shares which patrons are physically coming to our library from other libraries and which of our patrons are going to other libraries. This does not include Interlibrary Loan. Below are the highlighted stats from that report. A full report was provided to the Board.
    - Upcoming RCLS workshops - October 29: Duties and Responsibilities of Key Officer Roles, Panel Discussion moderated by Trustee Handbook Co-author Rebekkah Smith Aldrich.
    - Patron comments were read to the Board by the Library Director
6. **Treasurers Report**. –

    The monthly Library Financial Reports were submitted to the Board via email before the meeting. **A MOTION was made by Casey Auerbach, seconded by Susan Tomaski, to accept the Financial Reports as submitted by the Treasurer. The MOTION passed unanimously.**

7. **Standing Committee Reports**
    - Nominating Committee – The Board welcomed Lauren Piefer to the Board.
    - Building & Grounds – a new trash can was purchased for outside the building
    - By-Laws Committee – N/A
    - Finance – The committee is exploring new investment ideas to adapt to new economic conditions. A Finance Committee will be scheduled soon.
    - Fund Raising – N/A

- Grants. – The Grants committee suggested that we create a calendar with grant deadlines on it so we can prioritize grant applications.
- Library Operations-N/A
- Long Range Planning – The committee is “on track” and has created survey questions for the upcoming focus groups.

8. Special Committees – N/A

9. Old Business – Trustees were reminded to sign up for the required professional development hours.

10. New Business – N/A

11. Good and Welfare!

12. Call for Adjournment – **A MOTION was made for adjournment at 8:24 by Susan Tomaski, seconded by Kathleen Bayer, The MOTION passed unanimously.**

Submitted by Diane Egan.

September 7, 2026