

Board of Trustees
MONROE FREE LIBRARY
Minutes of Special Meeting
October 16, 2014

Present:

Officers:

Sandra Keltai-President
Barbara Zerner-Vice President
Kathy Demos-Recording Secretary
Hormoz Nozari-Treasurer
Denise Harris-Corresponding Secretary(arrived at 8:18 p.m.)

Trustees:

Patricia Shanley
Charles Pakula
Al Leventhal
Paulette Browne

Lu Liu-Associate Trustee(arrived at 8:53 p.m.)

Also Present:

Mary Duffy-Assistant Director

Excused:

Terry Schommer-Trustee

Members of the general public: None

CALL TO ORDER: This Special Meeting, after the Pledge of Allegiance, was called to order at 8:00 p.m.

ROLL CALL: A quorum was attained.

PUBLIC COMMENTS: None

RATIFICATION OF HIRING OF LAURA WONG-PAN, ESQ. TO CONDUCT NEGOTIATIONS WITH COMMUNICATIONS WORKERS OF AMERICA: P. Browne moved, with a second by A. Leventhal, to ratify the Executive Committee's consensus to re-hire Ms. Wong-Pan for the upcoming negotiations. P. Shanley abstained and D. Harris was, at the time of this vote, not yet present. All other Trustees approved the motion.

RATIFICATION OF HIRING CPA DENISE WILLIAMSON: C. Pakula moved, with a second by A. Leventhal, to ratify the Executive Committee's consensus to hire Denise Williamson on an as-needed basis, provided her quoted hourly rate was locked in until December, 2015. P. Browne opposed the motion and D. Harris was, at the time of this vote, not yet present. All other Trustees approved the motion.

RATIFICATION OF THE 2013 TAX RETURNS: P. Shanley moved, with a second by C.

Pakula, to ratify the Executive Committee's consensus to file the 2013 federal and state tax returns prepared by Auditor Donalee Berard, CPA, with the opportunity to amend these returns in the future, if necessary. With A. Leventhal and S. Keltai abstaining and K. Demos opposing, all other Trustees approved the motion. The Trustees' consensus was to ask the Director and the Assistant Director to sign the returns and file them before November 15th. The Trustees' further consensus was to ask the Director and the Assistant Director to sign the "Representation Letter" from the Auditor.

GREATER HUDSON BANK CERTIFICATE OF DEPOSIT WHICH MATURED ON OCTOBER 15, 2014: Based on the interest rate information provided by the Assistant Director, K. Demos moved, with a second by P. Browne, to roll-over \$99,999.99 into a money market account at Greater Hudson Bank and to transfer the remaining sum in the matured Certificate of Deposit into a new and dedicated payroll account at TrustCo Bank. With opposition from A. Leventhal and P. Shanley, all other Trustees approved the motion.

SELECTION OF MOVING COMPANY: The Assistant Director has been compiling information/quotes from 3 different companies. As companies designated, anonymously, as "A" and "B"'s quotes ONLY include moving the collections from Orange Turnpike to Millpond Parkway, the selection of a mover is tabled until MFL can obtain quotes from companies (other than the one designated as "C") to remove various items which the landlord requires be taken out of the temple so that the rented space can be restored to its original condition, e.g.s., removing lighting, wiring, shelving, etc. which MFL had to install in the rental space to serve the library's needs.

PUBLIC RELATIONS/PUBLICITY PROTOCOL: The Board's Public Relations ("PR") Committee Chair had, on October 13, 2014, indicated that the Board's PR Committee (in conjunction with the Director and the library's Head of Public Relations), was going forward with a PR "initiative on Tuesday, October 14th". Following a lively discussion about the protocol previously established by the Board for the dissemination of press releases, the PR Committee's recommendation for "a campaign to begin informing the public of the expansion progress" was tabled until the October 20, 2014, regular monthly Board meeting.

ADJOURNMENT: At 9:38 p.m., D. Harris moved, and P. Shanley seconded, to adjourn. The motion passed unanimously.

Respectfully submitted,

K. Demos