



ANNUAL REPORT

MONROE FREE LIBRARY



2016



2016 was Monroe Free Library's first full year in the new building at 44 Millpond Parkway. With the tumult of moving firmly behind us, staff dedicated all of their energies to providing the best library services possible and the results speak for themselves. Material circulation is up 7% in a time when most libraries are seeing that number dwindle. Even more exciting is the 72% increase in library traffic, driven by our reservable community rooms and our excellent programming.

This year, the library led a tour of local churches and a nighttime walk to the McGarrah House as part of our local history series, in partnership with the Monroe Historical Society. The Children's Department has had great success with its series programming such as Mommy & Me Sign Language, Kids Create, and especially Turtle Dance Music--a sensory friendly storytime for children on the autism spectrum and their families. Teen programs were also strong in 2016, bringing in an audience that too often vanishes from the library landscape. Programs like Board Game Night and Dungeons and Dragons have brought teens and tweens back into the fold.

In November, we were thrilled to make Rosetta Stone, the award winning language software, available to our cardholders. In December we relaunched our media review series Reel Talk, which highlights the best of the best of our collection. 2016 also saw the beginning of our Homebound Delivery program, which provides library services to an underserved population.

The feedback we get each day from parents, patrons, book-lovers and knowledge-seekers lets us know that we are on the right track. We are happy that you are happy. I am proud of the work that we've done and excited for the work ahead.

Marilyn McIntosh
Executive Director
February 7, 2017





BY THE NUMBERS

<i>Adult books:</i>	31,436
<i>Children's books:</i>	20,148
<i>Video recordings:</i>	8,554
<i>Audio recordings:</i>	10,195
<i>Electronic materials:</i>	160,849
<i>Total items circulated (adult):</i>	100,840
<i>Total items circulated (children's):</i>	49,644
<i>Reference transactions:</i>	41,470
<i>Inter-library loan materials received:</i>	25,067
<i>Inter-library loan materials provided:</i>	30,651
<i>Wi-fi sessions:</i>	19,892
<i>Public terminal sessions:</i>	11,454
<i>Visits to monroefreelibrary.org:</i>	122,228
<i>Bookings of our public rooms:</i>	425
<i>Number of library cardholders:</i>	9,840
<i>Number of library visits:</i>	323,598
<i>Programs for children:</i>	320
<i>attendance:</i>	3,329
<i>Programs for adults:</i>	61
<i>attendance:</i>	542
<i>Programs for teens:</i>	59
<i>attendance:</i>	1,162

2016 BUDGET

Taxpayer Support	1,386,371
Building Fund Expenses	15,000
Salary	740,371
AudioVisual Collections	40,000
Professional Fees	45,000
Automation RCLS	45,000
Books / e-books	60,000
Building and Grounds	26,000
Employee Benefits	95,000
RCLS Fee	5,000
Insurance	20,000
Library Supplies	20,000
Library Equipment	18,000
Other Expenses	5,000
Payroll Services	12,000
Photocopies	10,000
Educational Development	3,000
Adult Programming	7,000
Children's Programming	15,000
Publicity	10,000
Payroll Taxes	65,000
Utilities	35,000
Mortgage	95,000

Our mission statement:

The Monroe Free Library aims to provide, to the residents of the Town of Monroe, in a responsive and proficient manner, open, timely, and equal access to information and ideas for every level of interest and ability from a variety of perspectives and formats.

The mission of the library is to provide a commons environment addressing the need of people to meet and interact with others in the community, to provide access to current topics and titles, fulfilling the desire for satisfying recreational experiences as well as providing information about popular cultural and social trends, and to ensure access to information literacy, helping to address the need to provide skills related to finding, evaluating, and using information effectively.

PERSONNEL

Board of Trustees

President	Kathy A. Demos
Vice President	Paulette Browne
Financial Officer	Hormoz Nozari
Recording Secretary	Sandra Keltai
Corresponding Secretary	Barbara Zerner
	Denise Harris
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Staff

Executive Director	Marilyn J. McIntosh
Assistant Director	Mary Duffy
Head of Circulation, Automation, & Technical Services	Carol A. Bezkorowajny
Head of Reference	Catina Strauss
Head of Children's	Melissa Quarles
Head of PR & IT	Alex Carver
Children's Services	Joy Hyman
Children's Assistant	Diane Barone
Teen & YA Services	Gia Farruggia
Principal Clerk	Melanie Turner
Circulation Clerk	Marie Arnstein
Technical Services	Cora Collella
Page / Circulation Clerk	Angela Farrugia
Overdue Clerk	Roberta Manzella
Circulation Clerk	Lynne Pace
Inter-Library Loan Clerk	Joanne Movrich
Head Reference Clerk	Susan Dwyer-Johnson
Reference Clerk	Gail Edmonds
Reference Clerk	Bill Besold
Maintenance	Rocco Randazzo